**Cannulation Process for Registered Nurses**

Outlined below is the process required for registered nurses who would like to become certificated for Cannulation for general practice. This process applies for any nurse who:

* Has never completed Cannulation certification
* Is not confident in delivery of Cannulation
* New to general practice nursing or new to Hawke’s Bay and working as a practice nurse

**Process**

1. Discuss with your Nurse Manager.
2. Discuss training with PHO as appropriate, contact Sonya Harwood, tel: (06) 871 5653 or Workforce Development Project Manager, tel: (06) 871 5656.
3. Register to attend the HBDHB Cannulation practical training sessions through education@hbdhb.govt.nz and provide your name, session and time you wish to attend.
4. Complete and pass the Primary Care Cannulation module on Ko Awatea (see below) before attending the practical session. This is compulsory and must be completed prior to attending the practical session.

To access Ko Awatea:

1. **Open your internet explorer and ‘Google’ Ko Awatea Learn or use this link:** <https://koawatealearn.co.nz/>.Copy and paste link if you are unable to click on this.
2. Click on link
3. Click on ‘Find courses’
4. Go in to Hawke’s Bay DHB
5. Primary Care
6. Primary Care IV Cannulation
7. Enter your user name first name.surname.pho@hbdhb.govt.nz, and then your password.  If you *are unable to access Ko Awatea* or have forgotten your password, please contact the Education Centre at HBDHB.
8. Complete the Cannulation Clinical Audit. This must be signed-off by a registered nurse who has a cannulation certificate.
9. Return audit to sonya@healthhb.co.nz  for sign-off.
10. Certificate will be e-mailed to you at the completion of this process.

Please Note:

Nurses who are confident need to only complete Nos. 2, 5 and 6 above.

Please contact Sonya Harwood, tel: (06) 871 5653 or Workforce Development Project Manager, tel: (06) 871 5656 to discuss.